**RESUME**

**Pooja Sharma** H.No. 9/88,

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Singrauli, M.P.

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**OBJECTIVE**

To work sincerely and actively within organisation which provides me the challenging opportunities where I can use my potential to the best for the achievement of organisational objective and to seek personal growth with development of organisation.

**EDUCATION QUALIFICATION/ PROFESSIONAL CERTIFICATIONS**

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| --- | --- | --- | --- | --- |
| 2011-14 | Lovely Professional University(Punjab) | B.Com(honors) | 6.08 CGPA | LPU |
| 2011 | Christ Jyoti Senior Secondary School (Singrauli) | Class XII | 71% | C.B.S.E |
| 2009 | Christ Jyoti Senior Secondary School (Singrauli) | Class X | 69% | C.B.S.E |

**PROJECTS**

* Prepare a capstone project on topic “Impact of merger on financial performance : A study on selected banks in India” (during graduation)
* Prepare summer internship report on “Customers’ perception towards J&K Bank” (during 2 months training at J&K bank , Jalandhar)

**EXTRA – CURRICULAR ACTIVITIES**

* Folk Dance
* Participate in 1 world (represented Congo), Treasure Hunt (during graduation)

**SKILLS**

* Good communication skills
* Goal oriented
* Ability to handle stress and pressure
* Able to understand new technologies very quickly

**PERSONAL PROFILE**

Father’s Name : Mr. Jasvinder Pal Sharma

Mother’s Name : Mrs. Indu Sharma

D.O.B : 20th June, 1993

Nationality : Indian

Sex : Female

Marital Status : Single

Language Known : English, Hindi

Hobbies : Cooking, Dancing

Declaration : I hereby declare that the above mentioned information is correct and true. Assuming my best performance in service at all times.

Date : ……………..

Place : ……………... ***Signature***